

The American Chamber of Commerce in Germany (AmCham Germany) is the oldest bilateral commercial organization in Germany with over 100 years of experience. With 3,000 members, AmCham Germany is also the largest bilateral economic organization in Europe. Our goals include strengthening German-American economic relations and promoting Germany as an investment location.

We are seeking a qualified and highly motivated individual to support the Business Services Division in our Frankfurt office in our marketing communication and services activities.

The **Specialist, Communications & Services**

is responsible for supporting AmCham Germany's marketing communication and membership services by planning and developing communication tools and providing business services.

Profile:

- academic background (at least a BA), preferably in business or marketing
- 2 years of work experience
- marketing communications experience
- familiarity with publishing processes
- very good writing and editing skills (English/German)
- customer relationship skills
- project management skills
- ability to work in an international business environment
- strong computer and web management skills

If you are interested in this position, please send your application materials **by June 16, 2006** to the address below. If you have questions, please contact me via telephone at +49 69 929104-21

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More information about AmCham Germany is available at www.amcham.de.